

Office of the Adequate Education Suruhanu  
126 Ricardo J. Bordallo Governor's Complex, Adelup  
P.O. Box 2950 Hagatna, Guam 96932  
Telephone: (671) 475-9130 · Fax: (671) 477-4826  
Email: [educationsuruhanu@guam.gov](mailto:educationsuruhanu@guam.gov)  
Web Address: [www.guamlegislature.com](http://www.guamlegislature.com)



Dominic Terlaje  
Education Suruhanu

June 9, 2009

MEMORANDUM

TO: Superintendent of Education  
FROM: Education Suruhanu  
SUBJECT: Okkodo High School Regulatory Inspection

30-09-0680  
Office of the Speaker  
Judith T. Won Pat, Ed.D.  
Date: 6/9/09  
Time: 1:58 PM  
Received by: [Signature]

Dear Dr. Bretania-Shafer:

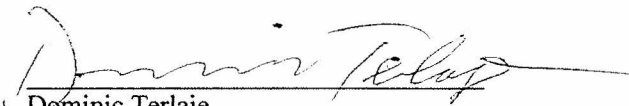
Attached to this memorandum is a report identifying discrepancies discovered during an inspection of the Okkodo High School campus that occurred on June 8, 2009. The inspection was performed by the following agencies: 1) The Department of Public Health and Social Services, 2) The Guam Fire Department, 3) The Guam Environmental Protection Agency. I strongly recommend that GPSS address the discrepancies identified and rectify them immediately in order to come into compliance with the various regulatory agency codes as well as the 14 Points of P.L. 28-45.

Please be advised that not all classrooms or school facilities were inspected. Therefore, GPSS is highly encouraged to assess all other classrooms and school facilities in order to identify any other discrepancies and perform the necessary corrective action.

In addition, please submit to my office a proposed plan of corrective action for each of the discrepancies identified in the school inspection report, including but not limited to a date when such problems will be addressed, the anticipated date in which any such repairs and/or replacements will begin, and the date when such repairs or/replacements would be completed. Furthermore, please submit to my office a report indicating the status of any such repairs and/or corrective action already taken, if any, since the date the inspection occurred. Please submit such requested information to my office within five working days after the date in which your office receives this memorandum.

Thank you for your attention to this matter. If you have any questions, please feel free to contact my office.

Respectfully Yours,

  
Dominic Terlaje

Cc: Honorable Speaker Judith T. Won Pat, Ed.D., 30<sup>th</sup> Guam Legislature  
Honorable Senator Ben C. Pangelinan  
Arlene Unpingco, GPSS Deputy Superintendent  
Salvatore Giovanni T. Sgambelluri, GPSS Deputy Superintendent  
Kenneth Denusta, School Principal  
Fred Nishihira, GPSS Legal Counsel  
Chairman, Guam Education Policy Board  
Billy Cruz, GPSS Facilities and Maintenance Manager  
Bruce Williams, GPSS Safety Administrator

Attachment: Okkodo High School Inspection Report

0688

Government of Guam  
Office of the Education Suruhanu (OES)  
School Inspection Report

PUBLIC LAW 28-45: 14 POINTS COMPLIANCE	
School Representative: Mr. Jesse San Nicolas, Assistant Principal Date and Time of Inspection: June 8, 2009 at 9:30 Weather Condition: Sunny and warm with rain in the morning.  School Aides: 16. Custodians: No GPSS custodians (AMI performs custodial services starting at around 3:00 p.m. daily. However, GPSS should perform frequent and regular monitoring of the restrooms to ensure that supplies are made available throughout the entire school day and that the restrooms are clean and in good repair.)	<b>Name of School: OKKODO HIGH</b>

#	Location (Rm. #, Bldg.)	14 Point at issue (a-n)	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu)	Date of Citation	D e m e r i t s	Description of Finding	Comments	Recommendations	Other
	Outside E Wing near science room	1	PH & S	6/8/09	2	Observed trash receptacles, various buckets, and overgrown vegetation.	DPHSS requires school grounds to be clean, free of overgrown vegetation and, shall be maintained properly to prevent vector issues.	Address and rectify the matter immediately. General cleaning of campus and grass cutting should be performed on a regular basis.	
	Female restrooms	1	PH & S	6/8/09	6	Female restroom facilities are not equipped with trash receptacles with proper covering.	All female restroom facility facilities must be equipped with a trash receptacle with a tight fitting cover. <i>DPHSS requires such matter to be corrected within 10 days of the inspection date.</i>	Provide appropriate trash receptacle with proper covering immediately.	
	Boys and girls locker rooms	1	PH & S	6/8/09	4	Inadequate number of shower heads	The proper ratio of shower heads are as follows: Girls': One (1) for every four (4). Boys': One (1) for every five (5). Based on the student population during summer school: 29 shower heads are required for the boys locker rooms and 27 shower heads are required for the girls locker rooms.	The number of shower heads should be based on the number of students participating in any given class or subject that would require the use of the locker rooms/showers. For example: if there are three classes for the boys (28 students per class for a total of 84 boys using the locker room) and three classes for the girls (28 students per class for a total of 84 girls using the locker room), for one period, there should be 17 shower heads available for the boys and 21 shower heads available for the girls for that particular period.	
	Male locker room	1	PH & S	6/8/09	2	Observed signs of water leaking from ceiling onto locker room floor.	Water is collecting on the locker room floor as a result of the water leaking from the ceiling. DPHSS requires walls and ceilings to be light in color and easily cleanable material, <u>clean, and in good repair.</u>	Address and rectify immediately.	
	Cafeteria	1	PH & S	6/8/09	2	Ware washing machine not being operated properly and is in disrepair.	Ware washing machine shall be in good working order and properly maintained. A three compartment sink shall be used in the following manner. Wash, rinse, and sanitize.	Ensure that staff are trained in the proper use and maintenance of such equipment.	
	Cafeteria	1	PH & S	6/8/09	4	Wiping cloths not being stored in sanitizer dispenser when not in use.	All wiping cloths shall be stored in sanitizer in between use.	Ensure that staff are trained in the proper use of such items.	

Okkodo High  
Inspection: 06/08/09

Government of Guam  
Office of the Education Suruhanu (OES)  
School Inspection Report

**PUBLIC LAW 28-45: 14 POINTS COMPLIANCE**

School Representative: Mr. Jesse San Nicolas, Assistant Principal  
Date and Time of Inspection: June 8, 2009 at 9:30  
Weather Condition: Sunny and warm with rain in the morning.

Name of School: **OKKODO HIGH**

School Aides: 16. Custodians: No GPSS custodians ( AMI performs custodial services starting at around 3:00 p.m. daily. However, GPSS should perform frequent and regular monitoring of the restrooms to ensure that supplies are made available throughout the entire school day and that the restrooms are clean and in good repair. )

Location (Rm. #, Bldg.)	14 Point at issue (a-n)	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu)	Date of Citation	D e m e r i t s	Description of Finding	Comments	Recommendations	Other
Cafeteria	l	PH & S	6/8/09	4	Observed small opening/gap in back door.	Outer openings shall be sealed to prevent insects/rodents from entering the cafeteria	Address and rectify immediately.	
Cafeteria	l	PH & S	6/8/09	4	No hot water provided in the employee male and female restrooms	Hot water shall be provided to ensure proper hand washing is conducted. <i>DPHSS requires that such problem be corrected within 10 days of the inspection date.</i>	Address and rectify immediately.	
Cafeteria	l	PH & S	6/8/09	2	Missing light shield in dry storage area lights	Light shields shall be provided to prevent physical contamination of food products.	Address and rectify immediately.	
Campus	l	F & S	6/8/09	N/A	No exit signs within main office area.	Must provide proper fire exit signs.	Address and rectify immediately. Contact GPSS safety administrator to ensure that the school has sufficient fire exit signs properly located throughout the campus.	
Campus	l	F & S	6/8/09	N/A	Straps not removed from fire hoses that are located in the fire hose cabinets.	Remove all packing straps from the fire hoses that are located within the class II stand fire hose cabinets.	Address and rectify all fire hose cabinets immediately.	
Gym	l	F & S	6/8/09	N/A	Incomplete installation of fire hose cabinets within gym	Fire hose cabinets should be properly constructed and maintained.	Address and rectify immediately. Perform regular inspection of fire extinguisher cabinets and fire hose cabinets to ensure that such equipment remains in good working order.	
Boys locker room	l	F & S	6/8/09	N/A	Roof leaking.	Slip and fall hazard	Address and rectify immediately.	
Auto Shop	l	F & S	6/8/09	N/A	Needs generally house keeping	Perform regular house keeping in Auto shop	Address as soon as possible and require teacher to perform general house keeping on a regular basis.	
Maintenance room	l	F & S	6/8/09	N/A	N/A	Ceiling insulation material exposed as compared to other classrooms that have ceiling tiles or other rooms (shops, locker rooms) that have material covering the ceiling.	Perform an assessment to determine whether or not such condition in this room was intended or does more work need to be done to the ceiling.	

Okkodo High  
Inspection: 06/08/09

Government of Guam  
Office of the Education Suruhanu (OES)  
School Inspection Report

PUBLIC LAW 28-45: 14 POINTS COMPLIANCE

School Representative: Mr. Jesse San Nicolas, Assistant Principal Date and Time of Inspection: June 8, 2009 at 9:30 Weather Condition: Sunny and warm with rain in the morning.  School Aides: 16. Custodians: No GPSS custodians ( AMI performs custodial services starting at around 3:00 p.m. daily. However, GPSS should perform frequent and regular monitoring of the restrooms to ensure that supplies are made available throughout the entire school day and that the restrooms are clean and in good repair. )	<b>Name of School: OKKODO HIGH</b>
--	------------------------------------

#	Location (Rm. #, Bldg.)	14 Point at issue (a-n)	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu)	Date of Citation	D e m e r i t s	Description of Finding	Comments	Recommendations	Other
	Classroom hallways	1	F & S	6/8/09	N/A	Distance between exit signs excessive.	Additional exit signs must be provided.	Address and rectify immediately. Contact GPSS safety administrator to ensure that the school has sufficient fire exit signs properly located throughout the campus.	
	Sprinkler system water supply piping located outside the cafeteria	1	F & S	6/8/09	N/A	Residual pressure gauge malfunctioning.	Pressure in one gauge is registering a pressure different from the other two gauges.	Perform and assessment and repair and replace as necessary.	
	Cafeteria	1	F & S	6/8/09	N/A	Kitchen hood and duct suppression system certification expired	Suppression system should be re-certified immediately. <i>Failure to have the system re-certified by June 5, 2009 may result in GFD suspending cooking that produces grease laden vapors until the system is properly re-certified.</i>	Contact vendor and have system certified immediately. Ensure that appropriate kitchen staff are made aware that such system needs to be re-certified by the vendor on a regular basis.	
	Campus	1	E & S	6/8/09	N/A	Storm water drainage system. Steel mesh screen not installed underneath storm water drainage inlet grating.	The installation of such screen is necessary to prevent debris from entering the storm drain system.	Address and rectify as soon as possible. Regular maintenance to remove debris from the screen should be performed.	
	Campus	1	E & S	6/8/09	N/A	Storm water drainage system. Observed debris and vegetation located in the natural grade swell located in front of the main gate.	Natural grade swells should be properly maintained at all times. (Free from debris and/or vegetation)	Address and rectify immediately. Ensure that the swell is properly maintained one regular basis to allow water to flow freely to prevent possible flooding.	
	Campus	1	E & S	6/8/09	N/A	Storm water drainage system. Observed overgrown vegetation in ponding basin	Ponding basin should be properly maintained at all times and the door leading into the ponding basin must be locked at all times.	Address and rectify immediately. Ensure that the swell is properly maintained one regular basis to allow water to flow freely to prevent possible flooding. Ensure that door is properly secured.	

Government of Guam  
Office of the Education Suruhanu (OES)  
School Inspection Report

**PUBLIC LAW 28-45: 14 POINTS COMPLIANCE**

School Representative: Mr. Jesse San Nicolas, Assistant Principal Date and Time of Inspection: June 8, 2009 at 9:30 Weather Condition: Sunny and warm with rain in the morning.  School Aides: 16. Custodians: No GPSS custodians ( AMI performs custodial services starting at around 3:00 p.m. daily. However, GPSS should perform frequent and regular monitoring of the restrooms to ensure that supplies are made available throughout the entire school day and that the restrooms are clean and in good repair.)	Name of School: <b>OKKODO HIGH</b>
---	------------------------------------

#	Location (Rm. #, Bldg.)	14 Point at issue (a-n)	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu)	Date of Citation	D e # m e o r r i t s	Description of Finding	Comments	Recommendations	Other
	Campus	I	E & S	6/8/09	N/A	Solid waste. Observed construction materials, wood pallets, and other trash/debris located at various parts of the campus.	Solid waste shall be properly disposed.	Remove all solid waste and/or debris immediately. Require teachers and staff to notify school administration of any need to dispose of solid waste. Perform regular walk through of campus noting any such waste and act accordingly.	
	Campus	I	E & S	6/8/09	N/A	Trash bins in disrepair.	Trash bins must be in good repair to prevent waste fluids from entering the ground.	Repair and or replace immediately. Contact vendor and request that bins be replaced immediately.	